

## Annexure

Sl.No	Name of the Committee	Duties and Responsibilities
1.	Early Warning Committee	<ol style="list-style-type: none"><li>1. They should ensure the 24x7 operation of Emergency Operation Center.</li><li>2. They should be alert and act fast towards receiving the Early Warning as well as communicate the same in to concern official as well as Sub Divisional Magistrate ,Tahsildar, Rescue Team. Similarly they should register the same .</li><li>3. They should also ensure the same whether the message received by the concerned officer properly.</li><li>4. Similarly any information received from the subordinate officer such as human loss,Cattle loss ,hut damages occurred due to natural calamities should be brought to the notice of higher officials as well as online updation in to Intrasite without any loss of time.</li></ol>
2.	Search, Rescue & Evacuation	<ol style="list-style-type: none"><li>1. Whenever emergency calls received the rescue team should act very fast and reach the vulnerable locations where the rescue and evacuation is needed.</li><li>2. They should be known about the location of the temporary relief shelters and evacuation shelters formed by the District Administration so as to brought the rescued and evacuated peoples from the Vulnerable points in to relief shelters.</li><li>3. They should also well known about the Health team and keep in touch with them. So as to anyone need immediate medical assistance at the time of rescue and evacuate operations.</li><li>4. The Team Head should create whatsapp group along with their team members so as to communicate the rescue and evacuate operations well in time.</li><li>5. The Team Head should also join with Health Team whatsapp group. So as to anyone need immediate medical assistance at the time of rescue and evacuate operations.</li></ol>
3.	Shelter and Relief (Food,Water and Sanitation)	<ol style="list-style-type: none"><li>1. They Should inspect the temporary relief shelters already identified and formed by the Revenue and Development Officials</li><li>2. They Should ensure power packups and availability Gensets at the temporary relief shelters.</li><li>3. They Should also ensure the supply of food packets ,Drinking water and other needs of the Public such as bedsheet and other utensils as per Government norms.</li><li>4. They should also ensure about the sanitary conditions and toilet facilities made at the</li></ol>

		<p>relief shelters.</p> <ol style="list-style-type: none"> <li>The Team Head should create Whatsapp group along with their team members so as to communicate the needs of temporary relief shelters time to time.</li> <li>The Team Head should also join with District Emergency Operation Centre Whatsapp group so as to for quick communication.</li> </ol>
4.	Water Ways management including eviction of encroachments	<ol style="list-style-type: none"> <li>They should identify the encroachments made in watercourse puramboke and remove the same in a war footing manner without any deviation.</li> <li>They should also ensure that no such further encroachments (in the water bodies ) have made where already eviction of encroachments have already been done during last year flood</li> <li>The Team Head should create whatsapp group along with their team members so as to for quick communication.</li> </ol>
5.	Public Health	<ol style="list-style-type: none"> <li>They should keep ready with sufficient preventive medicine to curtail epidemic diseases.</li> <li>They should readily available at any time to conduct mobile medical team .</li> <li>The Team Head should create whatsapp group along with their team members so as to communicate public health operations .</li> <li>The Team Head should also join with District Emergency Operation Center whatsapp group. So as to quick communication related to public health operations.</li> </ol>
6.	Traffic Management	<ol style="list-style-type: none"> <li>They should ensure clear passage for the rescue and evacuation team at the time of disaster.</li> <li>They should well known about the location of temporary relief /evacuation shelters formed by the District Administration. Accordingly they should plan the route map from the disaster place to relief shelters so as to the rescue and evacuation team will reach in time to the relief shelters .</li> <li>The Team Head should create whatsapp group along with their team members so as to communicate the Traffic Management well in time.</li> <li>The Team Head should also join with District Emergency Operation Centre whatsapp group. So as to for quick communication</li> </ol>
7.	Media Management (Including Social Media)	<ol style="list-style-type: none"> <li>They should publish the rescue and evacuation operations performed by the District Administration as well as relief shelter operations in news papers and TV channels.</li> </ol>