

Tentative Programme of **Thiru N.Venkatesh, I.A.S.**, District Collector, Thoothukudi for the period from 02.02.2018 to 20.02.2018

Date	Time	Places	Purpose	Convenor of the meeting
02.02.2018 Friday	F.N		Nagalapuram - CM inauguration VC	
			TAWDEWA - Agri inspection	
	04.00 P.M	Sippikoodam	District Level Executive Committee meeting	EE Agri
	04.30 P.M	Sippikoodam	Tiruchendur Masi festival meeting	MH(S)
	05.00 P.M	Sippikoodam	Discussion with District Forest Officer and all BDOs(VP) - File no. A11/1601/2016	PD DRDA
03.02.2018 Saturday	FN		Inspections and Govt functions	
	04.00 P.M	Camp Office	Office Works	
04.02.2018 Sunday		Camp Office	Holiday - Office works	
05.02.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR - BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency - review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	04.00 P.M	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.30 P.M	Sippikoodam	Mines Department review meeting	DD Mines
	05.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
06.02.2018 Tuesday	F.N	Inspections	Kovilpatti Municipality - Inspection	
	4.00 P.M	Sippikoodam	Land matter review meeting	APA (Land)
	5.00 P.M.	Sippikoodam	DADWO / DBCWO / DSO review meeting	DSO
	5.30 P.M.	Sippikoodam	AMMA Two Wheeler scheme - review meeting	PO (Mathi)
07.02.2018 Wednesday	F.N.		Inspection - Health Department	D.D Health
	04.00 P.M	Sippikoodam	Meeting with RD Engineers regarding Check dams and dilapidated buildings.	PD DRDA
	5.00 P.M	Sippikoodam	Forest Department Review	DFO
	05.30 P.M	Sippikoodam	Vigilance Anti Corruption	Inspection Cell Officer

08.02.2018 Thursday	10.30 A.M 01.00 P.M	Muthu Arangam	Tamilnadu Election Commission Visit - Regional level consultating meeting	PA (Election)
	02.00 P.M 05.00 P.M			
09.02.2018 Friday	F.N		Inspection - Rural Development	PD DRDA
	04.30 P.M	Sippikoodam	Enquiry - C3/13706/2017	MH(S)
	04.45 P.M	Sippikoodam	Enquiry - C3/13594/2017	MH(S)
	05.00 P.M	Sippikoodam	Enquiry - C3/15013/2017	MH(S)
	05.30 P.M	Sippikoodam	Local Complaints Committee meeting	DSWO
10.02.2018 Saturday	FN	Inspections	Inspections and Govt functions	
	05.00 P.M	Sippikoodam	Enquiry - E2/19772/2016	PA(Land)
11.02.2018 Sunday			Holiday - Office work	
12.02.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR - BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency - review	SDC(SSS)
	03.30 P.M	Sippikoodam	Monthly Law and Order meeting	P.A(G)
	04.00 P.M	Sippikoodam	Monthly Road Safety Meeting	P.A(G)
	04.30 P.M	Sippikoodam	Mines Coordination meeting	DD Mines
	05.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
13.02.2018 Tuesday	10.00 A.M	Sippikoodam	D.R.A Meeting	DRO
	04.00 P.M	Sippikoodam	P.D.S Monthly Co-ordination meeting	DSO
	5.00 P.M.	Sippikoodam	Local planning authority meeting	AD(LPA)
14.02.2018 Wednesday	09.30 A.M.	Ammanpuram	Mass Contact Programme at Ammanpuram Tiruchendur Taluk	SDC (SSS)/ PRO
	11.00 A.M.		Inspections - Highways Department Works	
	04.00 P.M.	Sippikoodam	CSR Activities Review Meeting	PA (G)

15.02.2018 Thursday	10.00 A.M.	Sippikoodam	Health Department Review meeting	J.D(H) / D.D(H)
	11.00 A.M.	Sippikoodam	Infant & Maternal Death Audit - Review meeting	J.D(H) / D.D(H)
	03.30 P.M.	Sippikoodam	PHC & Ayush MOs - Performance	J.D(H) / D.D(H)
16.02.2018 Friday	FN		Thoothukudi Corporation - Inspection	
	04.00 P.M.	Chamber	Tourism / HR & CE review meeting	JC, HR & CE / T.O.
	04.30 P.M.	Sippikoodam	Thoothukudi Corporation / Municipality/ Town Panchayats - review meeting	Commr (Corp/Muni cipality)/ AD(TP)
17.02.2018 Saturday	F.N		Inspections and Govt functions	
	04.00 P.M	Camp Office	Office Works	
18.02.2018 Sunday			Holiday - Office work	
19.02.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR – BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency – review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	04.00 P.M	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.30 P.M	Sippikoodam	Mines Department review meeting	DD Mines
	05.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
20.02.2018 Tuesday	10.00 A.M.	Sippikoodam	Rural Development Review	PD DRDA
	11.30 A.M.	Sippikoodam	Rural Development Works	PD DRDA
	04.30 P.M.	Sippikoodam	Land Matters Review Meeting	APA (Lands)

The Officers may kindly stick to the schedule.

- ❖ The Convener of the meetings shall ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars are obtained and submitted a day before meeting
- ❖ The Convener shall ensure all concerned Officials are present on time form the meeting.

District Collector,  
Thoothukudi