

Tentative Programme of **Thiru N.Venkatesh, I.A.S.**, District Collector, Thoothukudi for the period from 16.04.2018 to 25.04.2018

Date	Time	Places	Purpose	Convenor of the meeting
16.04.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR – BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency – review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	03.45 P.M.	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
	04.30 P.M	Sippikoodam	National Consultation on inclusion of persons with Disability in Electoral	Elec. Tashildar
	05.00 P.M	Sippikoodam	District Child Protection Co-ordination Meeting	(DCPO)
17.04.2018 Tuesday	F.N		Health Department - Inspection	DD Health/JD Health
	05.00 P.M	Sippikoodam	Minority Welfare Meeting regarding minority population Census	DBCWO
18.04.2018 Wednesday	FN	Lakshmiammal-puram Inammaniyachi	<b>Swachh Bharat Day</b> - Celebration	PD DRDA
	04.00 P.M.	Sippikoodam	Desalination plant - Meeting	TWAD / TWIC
	04.45 P.M.	Sippikoodam	TWAD Monthly Review meeting	TWAD
	05.00 P.M.	Sippikoodam	Land Related Matters - Review Meeting	APA (Lands)
19.04.2018 Thursday	FN	Vilathikulam / Pudur	Inspection - Agriculture Department	JD Agri
			Office Work	

20.04.2018 Friday	F.N		<b>Ujjawala Diwas</b> - Celebration	DSO
	03.30 P.M.	Sangukoodam	District Project Coordination Committee meeting on Mathi & PVT Schemes	PO (Mathi)
	03.45 P.M	Sangukoodam	District Level Consultative Committee meeting	LDM
	04.00 P.M	Sippikoodam	Enquiry - File No.C3/12018/2015	(MHS)
	04.15 P.M	Sippikoodam	Enquiry File No.C3/22099/2016 (MHS)	(MHS)
	05.00 P.M	Sippikoodam	LPA review meeting - File No.LPA/66/2018	LPA(Land)
21.04.2018 Saturday			Inspections and Govt functions	
22.04.2018 Sunday			Holiday	
23.04.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR – BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency – review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	03.45 P.M.	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
24.04.2018 Tuesday	FN		<b>National Panchayat Raj Day</b> - Celebration	PD DRDA
	10.30 A.M	Sangukoodam	Pensioner's Grievance Day	PA (Accounts)
	AN		Surprise Inspections	
25.04.2018 Wednesday	09.45 A.M	Sangukoodam	High level committee meeting	AD (Audit)
	04.00 P.M	Sippikoodam	Land acquisition / Patta Transfer 37A, 37B, encroachment review meeting	APA (Lands)
	05.00 P.M	Sippikoodam	Town Panchayat - Review Meeting	AD (TP)

The Officers may kindly stick to the schedule.

- ❖ The Convener of the meetings shall ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars are obtained and submitted a day before meeting
- ❖ The Convener shall ensure all concerned Officials are present on time form the meeting.

District Collector,  
Thoothukudi